

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

21st July 2022

Present: Chair Cllr Richard Rains, Vice Chair Cllr Lynda Hoyle and Cllrs David Smith, David Barnett and Michelle Wallis, together with Ward Councillor Kay West and one member of the public

The 15-minute question time was utilised by a member of the public to share concerns again about the parking of vehicles on Main Street. Ward Councillor West suggested contacting East Riding of Yorkshire Council if the vehicle is causing an obstruction. Cllrs agreed to send the owner a letter, suggesting an alternative parking location within the village, copying the correspondence to Kelly Communication and East Riding of Yorkshire Council.

1. Apologies were received from Cllr Norman and Cllr Johnson. Councillors acknowledged the resignation of Cllrs Judy and Steve Abernethy. The Clerk confirmed that the Vacancy Notice is displayed on the village notice boards and asked Cllrs to give some thought to approaching suitable candidates, if an election is not called.
2. There were no declarations of interests declared by any Cllr present.
3. The Minutes of the Meeting of the 23rd June 2022 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 21/02050/PLF | Change of use of land for construction of 30 caravan pitches and associated infrastructure | Egremont Pines, Newbridge Lane, Wilberfoss and had no observations to make.
 - 4.2 Councillors were notified that Planning Application 22/00969| Variation of Condition 8 (approved plans) of planning permission 19/03268 had been granted permission.
 - 4.3 Councillors were notified that Planning Application 22/01717 | Erection of a single storey extension to rear, increase in roof height and construction of two dormers to the front and one dormer to the rear and erection of a garden store to rear | 19 Becks, Wilberfoss had been granted permission.
5. Ward Cllr West encouraged Cllrs and residents to vote for York's bid to become the home of the [Great British Rail HQ](#). She supplied the website address (*click the link*) which will be shared on the Parish Council's Facebook page. It was acknowledged that the Newsletter is not being published in July/August so that particular source of advertising is not currently available. In addition, Cllr West provided the link for residents to participate in the consultation for East Riding's bid to have segments of the county designated as an [Area of Outstanding Natural Beauty](#) (*click the link*). In addition, Cllr West reported that a new App is being developed to offer residents an opportunity to report potholes. Tarmac trialling is currently being carried out because components are usually sourced from Russia and the Ukraine. Work to Kexby Bridge should be finalised by the end of October. And finally, work traffic accessing the new prison site in Full Sutton is being continuously monitored to ensure that it is not utilising minor roads in the region.
6. There had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Chairman advised that the Hazel tree is still available and will be bought when sufficient space at Jubilee Copse allows for planting.
 - 7.2 The Clerk presented Cllrs with a plan of the proposed layout of Jubilee Copse and confirmed that all the dead trees have been removed from site. She further advised that she has encouraged Mark Waterfield to use volunteers to distribute the chippings that have been created from the removal of dead trees. Mark has reported positive feedback from residents.
 - 7.3 The Clerk advised that she is liaising with Sam McGivern, Countryside Access Officer at East Riding of Yorkshire Council, to try to establish a circular walking route within the village. At this stage, nothing is confirmed.

Action

- 7.4 The Clerk advised that she had met representatives from York's Community Payback Scheme. Unpaid workers will be able to carry out the painting of two footbridges in Wilberfoss. The Parish Council will need to supply painting equipment and refreshments, access to toilet facilities, and a room at the Community Centre for breaks. The co-ordinator advised that he could commit long-term to Wilberfoss if additional projects were found, and the Clerk notified him of hedge trimming work at the playing fields site. Cllrs agreed to supplying the necessary equipment/space/ refreshments needed.
- 7.5 The Chairman advised that the memorial bench on Park Lane will be re-sited in due course. It was acknowledged that it would be prudent to wait until later in the year when the ground is softer, and the fixing spikes can be lifted more easily.
8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).
- 8.1 The Vice Chair advised that the school's SAT results had bucked the trend and were excellent in all key stages and outstanding in KS2. The last term of the academic year saw sports days taking place and lots of parents on site. It was a positive end to the year.
- 8.2 Cllrs acknowledged the work of the Clerk to put together a Boundary Hedge Policy. The policy has been vetted by East Riding of Yorkshire Council and after the meeting minor adjustments were made by the Clerk and Cllr Barnett. The policy will be shared with the community in due course in the hope that it will offer suitable guidance to residents. In addition, Cllr Barnett suggested Cllrs carry out a walkabout of the village in January/February in order to encourage residents to take remedial action where it is deemed necessary.
- 8.3 The Clerk advised that the back-up battery for the Parish Council owned public access defibrillator at Wilberfoss Community Centre has been used to replace the previous battery installed in the unit. The Clerk advised that she had sought quotes from 3 suppliers – only one of which held the battery in stock. She was given permission to purchase a battery.
- 8.4 Discussions had taken place earlier in the meeting relating to parked vehicles.
9. **Councillors Reports for future Agendas**
- 9.1 Prior to the meeting, Cllr Smith had notified the Clerk that the bus stop timetable casing at the stop on Main Street, opposite Storking Lane, is broken and the timetables can no longer be held in place. The Clerk has emailed ERYC Streetscene in the hope that they are the department responsible for replacing the case.
10. **Administration Matters**
- 10.1 At the request of the Clerk, Cllrs agreed to postponing the Parish Council meeting in September to the 22ndSeptember.
11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.
- 11.1 The Clerk sought approval of the following payments:-
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| Combined staff salaries | £703.81 |
| James Horsley Limited (grounds maintenance) | £521.26 |
| Ark Computer Solutions (replacement laptop/printer) | £792.17 |
| Wilberfoss Community Centre (Hire Charges) | £15.00 |
| IONOS (website) | £11.99 |

Meeting closed: 21.00

..... Chair Richard Rains Clerk